

**TOWN OF ELLINGTON**  
**WATER POLLUTION CONTROL AUTHORITY**

**REGULAR MEETING**

**August 19, 2008**

**Members Present:** Daniel Parisi (Chairman), Edward Duell, Shawn Koehler, Tim Kiessling

**Members Absent:** Joe Stimac

**Others Present:** Town Engineer, Jim Thompson of Buck & Buck and Peter Williams,  
WPCA Administrator.

**I. CALL TO ORDER**

Chairman Daniel Parisi called the meeting to order at 7:04 p.m.

**II. CITIZENS FORUM / PUBLIC COMMENTS: NONE**

**III. PUBLIC HEARING**

**1. Public Hearing-Airport Assessments**

Chairman Parisi opened the Public Hearing at 7:06 p.m.

**MOTION (DUELL) SECONDED (KIESSLING) TO WAIVE THE READING OF  
THE NOTICE OF THE PUBLIC HEARING AND PASSED UNANIMOUSLY.**

083-003-000 Somers Road, No one present.

298 & 306 Somers Road, No one present.

304 Somers Road, No one present.

083-006-000 Somers Road, No one present.

322 & 324 Somers Road, No one present.

328 Somers Road, No one present

105-001-0000 Somers Road, No one present.

354 Somers Road, No one present.

360 Somers Road,. Larry DeRocher was under assumption they would only have to pay the assessment if they were to hook-up to the sewer system. He never would have given the town the right of way if he knew he would have to pay before hooking up to system.

368 Somers Road, No one present.

380 Somers Road, No one present.

398 Somers Road, No one present.

406 Somers Road, No one present.

408 Somers Road, No one present.

420 Somers Road, No one present.  
142-001-0000 Somers Road, No one present.  
092-1000-0000 Somers Road, No one present  
4 & 6 Industrial Drive, No one present.  
5 Industrial Drive, No one present.  
7 Industrial Drive, No one present.  
10 Industrial Drive, No one present.  
45 Meadow Brook Road, No one present.  
61 Meadow Brook Road, Bill Burke was under the same assumption as Larry DeRocher.  
He had believed that it was the assessment of taxes, not a bill, that was to be paid.  
77 Meadow Brook Road, No one present.  
105-002-0001 Meadow Brook Road, No one present.  
85 Meadow Brook Road, No one present.

**MOTION (DUELL), SECONDED (KOEHLER) TO CONTINUE THE PUBLIC HEARING TO THE NEXT REGULAR WPCA MEETING ON SEPTEMBER 16, 2008 AT 7:00 PM AND PASSED UNANIMOUSLY.**

**2. Set Airport Benefit Assessments:** Tabled to next meeting.

**3. Public Hearing- Sewer User Charges:** Chairman Parisi read the sewer notice for the public hearing. The Vernon WPCA increased their sewer use fees by 11.5%

**MOTION (DUELL) SECONDED (KIESSLING) TO CLOSE THE PUBLIC HEARING AT 7:30 P.M. AND PASSED UNANIMOUSLY.**

**MOTION (KIESSLING) SECONDED (DUELL) TO SET THE SEWER USER CHARGE AS NOTICED FOR THE CRYSTAL LAKE SEWER SYSTEM AT \$245 AND \$195 FOR THE HOCKANUM SEWER SYSTEM AND PASSED UNANIMOUSLY.**

#### **IV. UNFINISHED BUSINESS:**

- 1. Non sewerer water usage-Deduct Meters:** The survey went out in July and 14 positive responses have been returned. Next month a follow-up news release will be issued as a follow-up to the mailing.
- 2. Facilities Plan Update:** Work is preceding on the flow numbers and the service area maps.
- 3. P & Z Representative-Ad Hoc CDIC:** Chairman Parisi volunteered to be the representative from the WPCA.

#### **V. NEW BUSINESS:**

1. **Airport Service Area Development:** Mike Pietras, from Engineer and Land Solutions, Inc. spoke, He was looking to target in the proposed airport vicinity about 200-210 units of assisted living.
2. **Stafford's Response to Plant Expense Letter:** Joe Stimac, Joe Ryan, and Peter Williams went to Stafford last month to discuss the cost breakdown for Stafford's Plant.
3. **45 Meadow Brook Rd- New Sewer Extension and Laterals to Existing Apartment Complex:** Meadow Brook now they average about 85 ½ gallons per day and the WPCA has allotted 75 per day. The WPCA will allow connection with the condition to reduce the flows to 75 gallons or less per bedroom per day within 2 years. If the flows are more after the 2 years a surcharge will be billed.

**MOTION (DUELL) SECONDED (KIESSLING) TO APPROVE THE SEWER EXTENSION AT 45 MEADOW BROOK ROAD FOR THE EXISTING APARTMENT COMPLEX AND TO AUTHORIZE THE CHAIRMAN TO SIGN A DEVELOPER'S AGREEMENT PREPARED AS PER CHAPTER 325 OF THE CODE OF THE TOWN OF ELLINGTON AND PASSED UNANIMOUSLY.**

4. **South Road-1997 Caveat:** These benefit assessments for South Road properties were never billed. The WPCA administrator will bill the affected properties.
5. **195 Windsorville Road- Outstanding Order to Connect to Sewer System:** The property owner has requested the order be rescinded due to the existing septic system is working properly. The only repairs made were to a cracked cover.

**MOTION (DUELL) SECONDED (KOEHLER) TO REPEAL THE ORDER TO CONNECT TO THE SEWER SYSTEM FOR 195 WINDSORVILLE ROAD APARTMENT BUILDING AND PASSED UNANIMOUSLY.**

6. **Project 2008-1 Mountain Road Sewer Line Replacement:** Two bids were received for this project. (\$113,900 and \$74, 250)

**MOTION (DUELL) SECOND (KOEHLER) TO AUTHORIZE THE CHAIRMAN TO SIGN A CONTRACT FOR PROJECT 2008-1 AFTER REVIEW BY THE TOWN ENGINEER AND PUBLIC WORKS NOT TO EXCEED \$80,000 AND PASSED UNANIMOUSLY.**

7. **Project 2008-2 Route 83 Sewer Line Reversal:** The job will be bid out and returned by September 16, 2008. Projected completion is by the winter of 2008.
8. **Permit for Lateral Work on Personal Property:** As of right now, there is no permit for lateral work on personal property. This needs to be established as the third permit for sewer work. The fee should be \$45.00 for inspection and paperwork. A public hearing will be set-up for this new permit type..

**9. Request For Payment of Benefit Assessments Over Time:** Mr. Williams would like authorization to grant payments over time for Benefit Assessments that are under \$10,000.

**MOTION (DUELL) SECONDED (KIESSLING) TO AUTHROIZE THE WPCA ADMINISTRATOR TO GRANT REQUESTED BENEFIT ASSESSMENTS PAYMENT PLANS ON A CASE BY CASE BASIS FOR ASSESSMENTS NOT EXCEEDING \$10,000 AND PASSED UNANIMOUSLY.**

**10. Administrative Objectives and Staffing for 2008-2009:** The WPCA reviewed the listed anticipated projects for the 2008-2009 year:

- Bill airport assessments
- Close out airport benefits
- Review/revise benefit assessment and collections
- Sewer user rate structure (made simple)
- Status of connection items (properties)
- Complete bond tracking system (need to be all in one place)
- Non sewer water usage survey
- Improve relationships between Stafford and Vernon
- Negotiate expense, Stafford upgrade
- Sewer area maps- finish and post them
- Sewer area maps- update map service
- Complete flow analysis facilities plan-(relationship)
- Formulize- special condition flows
- Add flow from Vernon
- Capital improvement projects

## **VI. ADMINISTRATIVE:**

**1. Design, Construction, & Maintenance Reports: 117 Stafford Ave Extensions, 135 West Road, Big Y, and Ellridge Estates II.**

**MOTION (KOEHLER) SECONDED (DUELL) TO RELEASE THE BOND FOR THE 135 WEST ROAD-BIG Y SEWER EXTENSIONS AS RECOMMENDED BY THE TOWN ENGINEER'S LETTER OF AUGUST 13, 2008 AND PASSED UNANIMOUSLY.**

**MOTION (DUELL) AND SECONDED (KIESSLING) TO RELEASE THE BOND FOR THE ELLRIDGE ESTATES II SEWER EXTENSION AS RECOMMENDED BY THE TOWN ENGINEER'S LETTER OF AUGUST 13, 2008 AND PASSED UNANIMOUSLY.**

**MOTION (DUELL) SECONDED (KIESSLING) TO REDUCE THE BOND AMOUNT TO MAINTENANCE LEVEL FOR THE 117 STAFFORD AVE SEWER EXTENSIONS AFTER THE SEWER EASMENT IS FILED WITH THE TOWN OF ELLINGTON AND PASSED UNANIMOUSLY.**

**2. Approval of Minutes**

**MOTION (DUELL) SECONDED (KOEHLER) TO APPROVE THE MINUTES OF JUNE 19, 2008 AND PASSED UNANIMOUSLY.**

**VII. EXECUTIVE SESSION:**

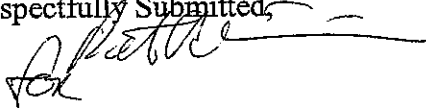
**MOTION (DUELL) SECONDED (KIESSLING) TO GO INTO EXECUTIVE SESSION AT 8:56 P.M. WITH THE PURPOSE OF REVIEWING CONTRACT NEGOTIATIONS AND PASSED UNANIMOUSLY.**

**MOTION (DUELL) SECONDED (KOEHLER) TO COME OUT OF EXECUTIVE SESSION AT 9:26 P.M AND PASSED UNANIMOUSLY.**

**VIII. ADJOURNMENT:**

**MOTION (KOEHLER) SECONDED (DUELL) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:27 P.M.**

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read 'Jessica Cosman', with a long horizontal flourish extending to the right.

Jessica Cosman